

**MINUTES OF THE ORDINARY MEETING OF
MAPPERLEY PARISH COUNCIL
held at Holy Trinity Church on Monday, 10 January 2022**

Present: Cllrs D Morgan, M Slack, A Quinn and J Williams

In attendance: 2 members of the parish
S Dunkley (Clerk)

Councillor J Williams in the Chair

Part 1 – Non confidential information

21-75 Apologies

Apologies were received from Cllr Alison Quinn.

21-76 Variation of order of business

None required.

21-77 Declarations of interest

None received.

21-78 Dispensations

None received.

21-79 Chair's announcements and report

- The Chairman reported that the Christmas Fair held on 4 December 2021 was a resounding success and wished to put his thanks on record to The Old Black Horse, Mapperley Farm, the Mayor of Amber Valley for their involvement. This was a good event for the whole of the Village. It was felt that plans needed to be made well in advance if the parish council was mindful of repeating such an event in 2022.
- Several residents have complained about the lack of bin collections, both refuse and recycling waste especially when they have paid for a regular collection of garden waste. The Clerk was asked to contact the Borough Council to ask for an update and whether side rubbish can be left with the bins.
- A complaint had been made regarding vehicles parking outside of the Church which was making manoeuvring of vehicles difficult. A request was made for the problem to be addressed by Church Council.

21-80 Clerk's report

The Clerk had no further reports to make other than the items on the agenda.

21-81 Public Session

- The doors to the noticeboard at the Church were proving difficult to open and the lights at the Church need attending to. The Chairman agreed to take a look and report back.

- Problems are being caused with dogs being let off their leads in the village but particularly around Coronation Road and on the footpaths. The Clerk was asked to enquire of Amber Valley Borough Council of what can be done to tackle this problem.
- Cllr Slack had spoken to residents living at Mapperley Brook following the delivery of the latest newsletter. Several problems existed around the area:
 1. dog waste, although in bags, was being dumped and it was agreed to ask AVBC/DCC if the area would be on a collection route should a new dog bin be requested.
 2. It was felt that new signage was required near to The Newdigate Public House showing not to follow SatNav as the road was a dead end and that there was no access to Shipley Park or the Nutbrook Café.
 3. Owing to the area being quite remote and the number of walkers, the question of a defibrillator was raised.
 4. It would be appreciated if the area could be included in the litter pick being muted for the future.
 5. Planning application AVA/2021/1219 – Woodside Cottage, Park Hall Lane (installation of feature window to rear elevation and changes to single storey roof) – nothing received from residents

No reports had been received from the Police, Borough or County Councillors.

21-82 Minutes of the previous meeting

The minutes of the meeting held on 8 November 2021 were proposed as a true record by Cllr Morgan, seconded by Cllr Andrew Quinn and signed by the Chairman.

21-83 Exempt items

The Clerk asked for the draft budget to be discussed as an exempt item owing to staffing issues. This was agreed.

21-84 Footpath Officer's report

No report due to the Footpaths Officer being on sick leave. The role of footpath officer etc is to be discussed at the staff appraisal prior to the March meeting. It was agreed that no cutting back should be undertaken until after this date and that sick notes should be supplied for the parish council's records.

21-85 Derbyshire Association of Local Councils

The January newsletter had been circulated to all members. It was RESOLVED that the Clerk signs the petition for remote meetings on behalf of the Parish Council.

21-86 Matters for determination

- The Clerk reported that no expressions of interest had been received in the vacancy on the Parish Council. It was RESOLVED that a further notice be displayed and that an item be posted in the parish magazine and on the website.
- As members were aware, the parish noticeboard next to the public house had blown over causing damage to a vehicle. A quotation had been sought and it was RESOLVED that a claim be lodged with the insurance company.

- The Clerk had obtained three quotations for a replacement board which were expensive and it was therefore RESOLVED to display notices/agendas/minutes on the bus stop for the next six months. She had also obtained a quotation for a grit bin for Mapperley Brook.
- The Parish Council had previously agreed to take part in the Queen's Green Canopy initiative by planting fruit trees on the play area. An area of land had already been cleared for the trees to be planted and it was RESOLVED that the Clerk ask the grounds maintenance company for a quotation for the supply of the trees and the removal of the brambles as well as a supply of wildflower seeds. The Clerk confirmed that the School would like to be involved with the planting.
- As had previously been discussed in the meeting, planning for community events needed to be started in the new year and it was therefore RESOLVED that the Christmas Lights were to be switched on on Friday, 2 December 2022. The Clerk was asked to book Derwent Valley Wind Band and the Mayor. It was also agreed that a working party for Community Events should meet regularly rather than wait for the bi-monthly parish meetings and the first meeting is to be held on Monday, 21 February 2022 at the Church commencing at 7.15pm.
- The Clerk reported that HSBC were now charging for the clearing of cheques and for account maintenance. She had been into the local branch to ask about electronic verification by bank signatories only to be told that this would not be possible on the account the Parish Council held. She had approached the Parish Council's Internal Auditor and he had no worries with the Parish Council making payments electronically if someone was happy to verify payments inputted by the Clerk on a regular basis and if the Financial Regulations were changed for this purpose. Cllr Slack offered to speak to someone at the Bank for further options.
- Cllr Slack had asked if it would be worthwhile for councillors to have their own parish email addresses rather than using their own personal accounts and the Clerk was asked to speak to Park Lane Designs for the costs involved in supplying a further six email addresses.

21-87 Finance

The following accounts were approved for payment:

<u>Cheque No</u>	<u>Payee</u>	<u>Amount</u>
100991	Jenson 100991 Jenson Press Printers (Newsletters and flyers)	£199.00
100992	Sign Systems (UK) Ltd (Dog Prohibition Sign, VAT £11.22)	£67.31
100993	Salary and Expenses (November 2021)	£249.85
100994	HRMC (PAYE November 2021)	£51.00
100995	Derwent Valley Wind Band (Christmas Lights)	£250.00
100996	Sign Systems (UK) Ltd (Additional sign for play area, VAT £21.52)	£129.10
100997	Naylor Parr Associates (PA System, VAT £26.00)	£156.00

100998	LeisureLites Ltd (Christmas Lights, VAT £330.00)	£1,980.00
100999	Salary and expenses (December 2021)	£ 292.33
101000	HMRC (PAYE for December 2021)	£ 55.40
100883	Holy Trinity Mapperley (Mowing donation and room hire)	£ 85.00
100884	Park Hall Designs (Website maintenance July-Dec 2021)	£ 60.00
100885	Information Commissioner (Data Protection Fee Renewal)	£ 40.00
100886	Footpath Officer Salary	£ 150.00
100887	LeisureLites Ltd (additional lights, VAT £178.00)	£1,068.00

Bank charges - £14.00

Receipts - £451.22 VAT Reimbursement and £0.04 Bank Interest

Budget for 2022/23 – the budget forecast and 2021/22 was reviewed and the draft budget for the forthcoming year discussed and it was RESOLVED to increase the precept by 5% to £10,311.

21-88 Planning

AVA/2021/1219 – Woodside Cottage, Park Hall Lane, Mapperley (as above) – no objections.

21-89 Matters for Information

a) Update on the Amber Valley Borough Local Plan – noted

21-90 Future agenda items

- Boundary marker/Village signage
- Bench on Mapperley Lane
- Flooding (ongoing)
- Access to Shipley Park from Mapperley
- Community projects (ongoing)
- Staff Appraisals (March)
- Additional shelving in telephone box
- Additional noticeboard (July 2022)
- Possible Platinum Jubilee Celebration event in June 2022
- Lychgate Celebration (13 May 2022)
- Grit Bin for Mapperley Brook (September 2022)
- Co-option onto parish council (March 2022)
- Christmas Lights (2 December 2022)

21-91 Dates of future meetings

21 February 2022 (project meeting); 14 March 2022; 9 May 2022 (AGM and Parish Meeting)

The meeting closed at 9.30pm.

Signed 14 March 2022
Chairman