

Minutes of the Meeting held on Monday 4th January 2016 in the village church.

Part One: Non-confidential Items

In attendance; Cllrs Janet Mallett, Dave Morgan, Andrew Morton and 5 members of the public.

01/16 Apologies:

Apologies were received from Cllr Alison Quinn, Cllr Andrew Quinn, DCC Cllr Paul Jones, Nigel Mills MP, Bill Skinner, and the police.

02/16 Change Order of Business

No change in order was proposed.

03/16 Declarations of Interest

None were declared.

04/16 Public Speaking

1. There is concern that the Public Footpath project could not be completed. The legal processes to divert a footpath have yet to be resolved.
2. A local planning application was discussed and residents were encouraged to put their point of view forward to AVBC.
3. Stoning of Slack Lane; it is understood that this is the responsibility of the householders whose property has access off the lane. The poor condition of the jitties from the lane through to Coronation Road was noted, and it is not clear who should maintain these.

05/16 Minutes of the previous meeting

The minutes of the meeting held on 7th December 2015 were agreed.

06/16 Items to be heard in Part Two of the meeting

There were no confidential items.

07/16 Chairs Report

The Chair had no report to make.

08/16 Clerks Report

- a) Concerns about a person sleeping in their car and leaving rubbish in the village have been received. The matter of the rubbish is to be addressed through AVBC.
- b) Concerns about the extent of dog-fouling have been received. Owners should clean up and signs are to be purchased and erected to remind people.
- c) Visitors to Shipley Park are again taking advantage of on-street parking in the village rather than pay a fee in the DCC Car-park. Country-side services to be contacted along with DCC Cllr Paul Jones.
- d) The Recreation Grounds Play Equipment Annual Inspection had been carried out by AVBC and their Report sent to the council. Generally all is well but there are some minor wear and tear defects emerging. These are all to be made good

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as soon as possible.

- e) The Clerk was asked to purchase £30 gift vouchers to 2 house-holders whose electricity had been used to power the christmas lights.

09/16 Financial Matters

1. A payment of £35 to the ICO for the Data Protection Register, and a £120 audit fee to Grant Thornton were each approved.
2. The balance in hand at the bank is £2,651.52p
3. It was agreed the precept is to be set at £4,596.00p. The AVBC pro-forma was completed and signed by the Chair, 2 other councillors and the Clerk.
4. The Clerk is to provide further budget details.
5. It was suggested the church be asked if it might pay 50% of the cost of cutting the grass in the grave-yard.

10/16 Next meeting

1st February 2016

The meeting finished at 8.30pm

Minutes of the Meeting held on Monday 1st February 2016 in the village church.

Part One: Non-confidential Items

In attendance; Cllrs Janet Mallett, Dave Morgan, Andrew Morton, Alison Quinn and Andrew Quinn, DCC Cllr Paul Jones and 5 members of the public.

11/16 Apologies:

Apologies were received from the police.

12/16 Change Order of Business

No change in order was proposed.

13/16 Declarations of Interest

None were declared.

14/16 Public Speaking

1. Arising from the minutes of the last meeting, it was noted that the PCC will consider paying a significant proportion of the grass-cutting costs.
2. Works at the former American Adventure site have begun with remedial works being carried out

15/16 Minutes of the previous meeting

The minutes of the meeting held on 4th January 2016 were agreed.

16/16 Items to be heard in Part Two of the meeting

There were no confidential items.

17/16 Chairs Report

The Chair confirmed that DCC is now consulting on proposals to cut funding for bus services and community transport. One service to continue until 2020 shall be the "Active Travel" service that takes residents to doctor and dentist appointments.

18/16 Clerks Report

AVBC has submitted its Inspection Report of the playground equipment. There are some repairs needed and these will be actioned by the Clerk.

19/16 Financial Matters

1. Payments of £30 to Comparity Ltd for PAT testing, £90 to St Wilfred's Magazine for advertising, and £42 to AVBC for Playground Inspection were each approved.
2. Income for the coming year is estimated at £6271.00p. This will be derived from carrying over approximately £750 at year end, together with the 2016/7 Annual Precept of £4,596.00 and a VAT rebate of £925.
3. The proposed budget for the coming year is below. It follows the pattern of historical expenditure.

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OUTGOINGS			
Salaries incl HMRC			1500
DALC			150
Insurance			500
Training			100
Asset Mtce (Grass cutting)			1600
Hanging baskets			1400
Internal audit			100
Rent			200
Data protection			35
Xmas lights			250
Communications			175
Misc			250
			6260
INCOME			
Carry-over			750
Precept			4596
VAT rebate			925
			6271

20/16 **Next meeting**
7th March 2016

The meeting finished at 8.15pm

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Minutes of the Meeting held on Monday 7th March 2016 in the village church.

Part One: Non-confidential Items

In attendance; Cllrs Janet Mallett, Dave Morgan, Andrew Morton, Alison Quinn and Andrew Quinn and 6 members of the public.

21/16 Apologies:

Apologies were received from the police and DCC Cllr Paul Jones

22/16 Change Order of Business

No change in order was proposed.

23/16 Declarations of Interest

None were declared.

24/16 Public Speaking

1. Arising from the minutes of the last meeting, it was noted that the PCC will pay 50% of the grass-cutting costs.
2. There was discussion about parking rules in respect of un-adopted, privately owned roads; the Clerk to make enquiries. Parents of pupils from outside the village continue to park inconsiderately on a regular basis; Cllr Alison Quinn to visit the school.
3. DCC to be asked if the path between Church Lane and Coronation Road might be adopted.
4. Planning applications were discussed, especially:
 - a. Application for house on plot in Main Street;
 - b. Listed building consent to rebuild boundary walls; and
 - c. A replacement agricultural building.
5. Dates of events at the church were provided:
 - a. 2nd April - Anniversary of the Church
 - b. 7th April - Tales of a Pit Man, entry £2.50, refreshments, 7 for 7.30pm
 - c. 29th April – Concert Duo, 7 for 7.30pmOn 11th June there will be open gardens in the village

25/16 Minutes of the previous meeting

The minutes of the meeting held on 1st February 2016 were agreed.

26/16 Items to be heard in Part Two of the meeting

There were no confidential items.

27/16 Chairs Report

The Chair had no report to make.

28/16 Clerks Report

1. AVBC's Playground Equipment Report had highlighted a minor repair is needed to the Caloo Equipment. The Clerk to contact the company re warranty cover.

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2. The Dog-fouling stickers to be ordered.
3. Insurance quotations to be sought.
4. The annual renewal of subscription to DALC in the sum of £96.18 was agreed

29/16 Financial Matters

1. Payments of £150.00p to C Flint (Footpaths Officer), £96.18p to DALC for annual subs, and £300.00 to S Freeborn (Clerk) (including repayment of £63.99p for M&S Gift Vouchers) were each approved.
2. Balance at bank £2,184.52p

30/16 Next meeting

4th April 2016

The meeting finished at 8.15pm

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Minutes of the Meeting held on Monday 4th April 2016 in the village church.

Part One: Non-confidential Items

In attendance; Cllrs Janet Mallett, Dave Morgan, Alison Quinn and Andrew Quinn and 6 members of the public.

31/16 Apologies:

Apologies were received from DCC Cllr Paul Jones

32/16 Change Order of Business

No change in order was proposed.

33/16 Declarations of Interest

None were declared.

34/16 Public Speaking

1. Buses consultation. DCC questionnaire seen as too long. Nigel Mills MP unable to obtain diversions of remaining services. It seems the subsidised bus services will disappear, and probably school buses too.
2. The possibility of the path between Church Lane and Coronation Road to be adopted as a footway is to be raised with DCC.
3. Recent planning applications were discussed which sought permission for: a new house (next to 12 Main St); re-building boundary walls at 4 Park Hall Lane.

35/16 Minutes of the previous meeting

The minutes of the meeting held on 7th March 2016 were agreed.

36/16 Items to be heard in Part Two of the meeting

There were no confidential items.

37/16 Chairs Report

The Chair reported on correspondence with our MP re the bus service cuts, and asked that the vacancy for a councillor be advertised through a notice.

38/16 Clerks Report

1. It is expected the Caloo Equipment is to be repaired under the warranty cover.
2. The Dog-fouling stickers have been ordered.
3. Insurance cover will be determined at the next meeting.
4. Recent planning applications were discussed which sought permission for: a new house (next tom 12 Main St); re-building boundary walls

39/16 Financial Matters

No payments were needed

30/16 Next meetings

23rd May 2016 and 4th July 2016

The meeting finished at 8.30pm

Minutes of the Annual General Meeting held on Monday 23rd May 2016 in the village church.

Part One: Non-confidential Items

In attendance; Cllrs Janet Mallett, Dave Morgan, Alison Quinn and Andrew Quinn and 8 members of the public.

41/16 Apologies:

Apologies were received from DCC Cllr Paul Jones

42/16 Change Order of Business

No change in order was proposed.

43/16 Declarations of Interest

None were declared.

44/16 Election of Chair for 2016/17

Cllr Mallett was re-elected as the Chair of the Council for the coming year.

45/16 Councillor vacancies

Two vacancies remain and it is hoped that volunteers will put themselves forward.

46/16 Annual Accounts 2015/16

The finalised accounts could not be presented as the 2015 NS&I savings account statement was not available and this will include interest of about £15.00. However until the precise sum is known the accounts cannot be finalised. NS&I have been advised of the change of Clerk and the annual statement is expected imminently.

Provisional year-end figures (Final Receipts and Payments, and the cash-flow) using last year's NS&I data, balanced to the penny and showed that the council has a healthy balance and can meet all its obligations. The formal return will be signed at the next meeting.

47/16 Public Speaking

1. Noted that the development of the former American Adventure site is underway with the decontamination works. Once the site has been 'cleaned' it will be parcelled up, possibly sold on, but all requiring the planning Reserved Matters to be finalised. The clerk to ask AVBC to ensure the parish council will be consulted when the further applications are made.
2. Greene King has been contacted re trees.
3. Cllr Andrew Quinn to have a look at the notice boards.
4. Signage from Coronation Road to Slack Road needs changing.
5. Parking on Sundays is a particular problem whilst the issue remains a wider one in the village. Some enforcement might help, as would people using their drives. People visiting the DWT Visitor Centre park in the village and it was thought DCC should make the parking free in Shipley Park. Information about the DCC

parking fee receipts to be requested.

48/16 Minutes of the previous meeting

The minutes of the meeting held on 4th April 2016 were agreed.

49/16 Items to be heard in Part Two of the meeting

There were no confidential items.

50/16 Chairs Report

The Chair had reported at the preceding Annual Parish Meeting and had nothing to add.

51/16 Clerks Report

1. The current Risk Assessment has been updated by the clerk and councillors were asked to review it for the next meeting.
2. The website remains out of date and help is sought with it. Information about it to be forwarded to C Flint for possible help. National scheme available for some support to be investigated.
3. DCC Rights of Way Maintenance scheme is still operating and the clerk is to liaise with the footpaths officer.
4. The S106 funding for mounting the defibrillator must be spent by June 30th (a parishioner is to check the technical details).

52/16 Financial Matters

The insurance policy quotation of £506.96 was approved. This is the last of a three year contract. The certificate of insurance to be displayed at the church.

53/16 Next meeting

4th July 2016

The meeting finished at 8.15pm

No meeting in June

Minutes of the Annual General Meeting held on Monday 4th July 2016 in the village church.

Part One: Non-confidential Items

In attendance; Cllrs Janet Mallett, Dave Morgan, Alison Quinn and Andrew Quinn and 8 members of the public.

54/16 Apologies:

Apologies were received from Cllr Morgan

55/16 Change Order of Business

No change in order was proposed.

56/16 Declarations of Interest

None were declared.

57/16 Councillor vacancies

Two vacancies remain and it is hoped that volunteers will put themselves forward.

58/16 Public Speaking

1. Various matters around the village were noted.
 - a. The maturity of the trees and the need for maintenance
 - b. Potholes at junction of Mapperley Lane and Coach Road
 - c. Extent of hedgerow undergrowth along Mapperley Lane
 - d. Footway in village is overgrown
 - e. Footpath 6 is overgrown
2. The pub has new 'hosts' and all hope the business will be successful.
3. There are still concerns about the planning approval for Mapperley Farm, in particular the DCC Highways requirements and a site visit is awaited.
4. DCC Councillor Paul Jones reported.
 - a. A Community Priorities fund has been established and an invitation was made for people to make suggestions
 - b. Details of a programme of dementia friendly film showings are to be forwarded for the parish magazine
 - c. The extended delay in the legal work required to divert footpath 9 was noted. Urgent chasing up is needed.

59/16 Minutes of the previous meeting

Subject to noting that Cllr Jones was present, the minutes of the meeting held on 23rd May 2016 were agreed.

60/16 Items to be heard in Part Two of the meeting

There were no confidential items.

61/16 Chairs Report

The Chair had no report to make.

62/16 Clerks Report

1. The information re the NS&I savings account had not been received and the following resolution was passed.

“That Alison Quinn, Andrew Quinn, Dave Morgan and Janet Mallett be signatories of said account 138075794 and we request that the account of Mapperley Parish Council with National Savings and Investments be changed accordingly.”

2. It was agreed that the Notice Boards should be varnished.
3. It was agreed that the defibrillator be located at the school and that a lockable cabinet be obtained.
4. It was agreed that the website be updated and help be sought to do this through a parishioners contact.

63/16 Financial Matters

The following payments were approved.

£150 – C Flint, Footpaths Officer

£150 – S Freeborn, Clerk

£290.40p – Plantscape, hanging basket maintenance

64/16 Next meeting

5th September 2016

The meeting finished at 8.15pm

Minutes of the Annual General Meeting held on Monday 19th September 2016 in the village church.

Part One: Non-confidential Items

In attendance; Cllrs Janet Mallett, Dave Morgan, Alison Quinn and Andrew Quinn and 7 members of the public.

65/16 Apologies:

Apologies were received from DCC Cllr P Jones

66/16 Change Order of Business

No change in order was proposed.

67/16 Declarations of Interest

None were declared.

68/16 Councillor vacancies

Two vacancies remain and it is hoped that volunteers will put themselves forward.

69/16 Public Speaking

1. There was discussion of the status of the track / highway known locally as “The Pool”. It was reported that after consultation with all the relevant authorities and solicitors it is clear that The Pool is a Private Road. The general public does have a right of way over The Pool but only for accessing the properties there; no one other than the householders can park on The Pool or use it as a layby or stopping place. Private Road signage is to be installed. ***Any parishioner, who has any evidence that may prevent this, is urged to come to the next meeting on 17th October to report the fact.***
2. It was reported that vehicles have been damaged as a result of driving over a pothole on Mapperley Lane that has been repaired more than once recently.
3. The allotments are for sale. It was noted that an application for Community Asset status cannot be pursued as the site is for sale through Bagshaw’s. The Clerk to contact the agents, and to let Cllr Jones know of the situation.
4. The hedge undergrowth on Mapperley Lane is blocking the footway – the Clerk to report.
5. The Clerk to seek a review of the highways conditions attached to the recent Mapperley Farm planning application, especially extending the 30mph zone.
6. FP5. The delays sorting out the diversion are too long. Clerk to follow up.
7. Members of the public are regularly blocking field gateways – the Police are to be asked to attend the next meeting. Information about the car-parking receipts at Shipley Park is also sought for information.
8. Complaints about noise levels at Mapperley Farm have proven ill-founded.

70/16 Minutes of the previous meeting

The minutes of the meeting held on 4th July 2016 were agreed.

71/16 Items to be heard in Part Two of the meeting

There were no confidential items.

72/16 Chairs Report

The Chair reported:

1. Dog-fouling continues to be a problem and dog walkers are urged to clean up!
2. Residents have complained about the footway being overgrown on Mapperley Lane.
3. The idea of there being a vending machine for food items was discussed.
Anyone interested to contact the Chair or Clerk.
4. The varnishing of the notice boards has been done.
5. Suggested that Park Hall Designs be approached about a new website.

73/16 Clerks Report

The Clerk reported:

1. The installation of the AED is booked for half term.
2. The overgrown hedge and the pothole have each been reported.

74/16 Financial Matters

The following payments were approved.

£140 – Howorth Gardening Services, varnishing notice boards
£290.40p – Plantscape, hanging basket maintenance

75/16 Next meeting

17th October 2016

The meeting finished at 8.15pm

Minutes of the Annual General Meeting held on Monday 17th October 2016 in the village church.

Part One: Non-confidential Items

In attendance; Cllrs Janet Mallett, Dave Morgan, Alison Quinn and Andrew Quinn and 6 members of the public.

76/16 Apologies:

There were no apologies

77/16 Change Order of Business

No change in order was proposed.

78/16 Declarations of Interest

None were declared.

79/16 Councillor vacancies

Two vacancies remain and it is hoped that volunteers will put themselves forward.

80/16 Public Speaking

1. The Boundary Commission's proposed new parliamentary constituencies have been published. Those for Derbyshire are to be circulated.
2. The Footpaths Officer reported that various works are needed to maintain the local network. Estimated costs for these are to be sought.
3. FP9 & 11 delays sorting out the diversion are too long. Clerk to follow up.

81/16 Minutes of the previous meeting

The minutes of the meeting held on 19th September 2016 were agreed, subject to changing the reference to FP5 to FP9 & 11..

82/16 Items to be heard in Part Two of the meeting

There is one confidential personnel matter.

83/16 Chairs Report

The Chair asked whether there may be interest in establishing a community shop. Also the Chair agreed to be the contact point for EMAS Control in respect of checking the AED after any use of it. The AED is to be fitted on 27th October. Suggested dates for the prospective CPR training were agreed and given to EMAS.

84/16 Clerks Report

1. The Clerk reported that the xmas lights need to be repaired and / or replaced. Councillors agreed to follow this up and organise the display. It was also agreed that they could purchase new lights on behalf of the council if needed.
2. The forms for funding from the Transparency fund – for PC and website costs etc- are detailed. The Clerk to liaise with E Sarson.
3. The parking income for the two Shipley Park carparks, for the last 2 years

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combined, was

	2014 £	2015 £
Mapperley	8,806 (part year only)	19,389
Coppiceside	57,555	61,057

It was noted that signage for the Mapperley carpark could be improved.

85/16 Financial Matters

1. AVBC paid the second half of the precept into the wrong bank account. This created a cash-flow problem in the current account and 3 cheque payments (all to Plantscape) were not cleared by the bank. The charges levied were repaid by the bank when evidence of the nature of the error was received by them. Plantscape had been kept fully informed and seem to have accepted the apologies proffered.
2. The following payments were approved:
 - a. £20 – Donation to Royal British Legion
 - b. £140 – John Howorth, varnishing notice boards (note this is a replacement cheque)
 - c. £250 – S Freeborn, Clerk
 - d. £1,267.20 – Plantscape. Replacement payment (see above).

86/16 Next meeting

7th November 2016

Part Two – Confidential items

- 87/17** The Clerk informed the council of his resignation. The council agreed to use the services of DALC for new job details, advertising etc.

The meeting finished at 8.30pm

Minutes of the General Meeting held on Monday 7th November 2016 in the village church.

Part One: Non-confidential Items

In attendance; Cllrs Janet Mallett, Dave Morgan, Alison Quinn and Andrew Quinn and 5 members of the public.

88/16 Apologies:

There were no apologies

89/16 Change Order of Business

No change in order was proposed.

90/16 Declarations of

Interest None were declared.

91/16 Councillor vacancies

Two vacancies remain and it is hoped that volunteers will put themselves forward.

92/16 Public Speaking

1. Recent pot-hole repairs in Mapperley Lane have been of poor quality.
2. The street name signage for Lodge Row is missing and its' lack shall be reported to AVBC.
3. EMAS are to run CPR/AED training on 6th December in the church.
4. It was suggested that the telephone box be registered as an Asset of Community Value.

93/16 Minutes of the previous meeting

The minutes of the meeting held on 17th October 2016 were agreed.

94/16 Items to be heard in Part Two of the meeting

There is one confidential personnel matter.

95/16

Chairs Report

The Chair asked whether there may be interest in establishing a community shop.

96/16 Clerks Report

1. Following discussion it was agreed that up to 3 sets of new (external) Christmas lights be purchased for the council by Cllr Quinn, and full reimbursement would be made.
2. Two issues at the Old Black Horse require resolution. Firstly, worries about the condition of the mature trees - there have been mixed messages about who is responsible for the tree maintenance – either the publican or the brewery. Secondly, the drainage connection into the mains needs repair; Severn Trent to be notified.
3. The arrangements for appointing a new Clerk are to be made at the December meeting.

98/16 Financial Matters

There were no payments to be made.

Next meeting

12th December 2016

Part Two – Confidential items

There were none.

The meeting finished at 8.15pm

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Minutes of the General Meeting held on Monday 12th December 2016 in the village church.

Part One: Non-confidential Items

In attendance; Cllrs Janet Mallett, Dave Morgan, Alison Quinn and Andrew Quinn and 5 members of the public.

99/16 Apologies:

Apologies were received from DCC Cllr Jones and Elaine Sarson

100/16 Change Order of Business

No change in order was proposed.

101/16 Declarations of Interest

None were declared.

102/16 Councillor vacancies

Two vacancies remain and it is hoped that volunteers will put themselves forward.

103/16 Public Speaking

1. There is an opportunity for the Council to appoint a Trustee to the Scargill Trust, a charity that disperses approximately £30,000 a year. The appointment is one that rotates between Mapperley and neighbouring Parish Councils and it is Mapperleys 'turn' - the nomination will be decided in January and the Trust next meets on 26th January at 18.30 at Scargill School.
2. It was asked whether dogs are a Parish Council 'responsibility'. It was advised that Amber Valley Borough has that role.
3. Noted that Christmas lights might be installed on the bridge (through Cllr Morgan's contact).
4. There is active liaison between a number of parishioners and the pub landlord about the mature trees that it is believed need attention.
5. The continuing loss of a bus service was noted and the Chair is to lobby DCC seeking a re-routing of the 59 service through the village.

104/16 Minutes of the previous meeting

The minutes of the meeting held on 7th November 2016 were agreed.

105/16 Items to be heard in Part Two of the meeting

There were no confidential items.

106/16 Chairs Report

The Chair had no report.

107/16 Clerks Report

1. The CPR training had taken place and a further date is to be sought from EMAS, with the location to be the pub (if the landlord agrees).

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2. The forms for the application for the telephone box to be on the AVBC Community Assets Register will be completed.
3. It was agreed to purchase a laptop, printer/scanner and software to facilitate the Transparency Code requirements. The costs can be reclaimed through DALC.

108/16 Financial Matters

The following payments were agreed.

1. C Flint - Footpaths Officer £150.00p
2. Grant Thornton – Auditors £200.00p
3. Holy Trinity Mapperley PCC – Rent £60.00p
4. Derbyshire County Council – AED connection etc £1,160.00p

It was noted that the invoice for DCC is made out to the school. The cheque shall not be issued until an invoice is made out to the Council.

109/16 Next meeting

9th January 2017

Part Two – Confidential items

110/16 There were none.

The meeting finished at 8.15pm